

*Catholic Cemeteries of Long Island*  
*P.O. Box 182, Westbury, NY 11590-0182*

**Crypt and Niche Feature Order Form**

Cemetery of the Holy Rood  Holy Sepulchre Cemetery  Queen of All Saints Cemetery

**Name on Certificate:** \_\_\_\_\_

**Ordered By:** Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

Crypt Location: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Niche**                       **Side By Side**                       **Single True Companion / Abbey**

**Location Codes:** Top Corner Left = TCL    Top Corner Right = TCR    Above First Name = AFN    Below Dates = BD

| Item | Feature Number | Feature Name | Location Code | Price | Computer Entry |
|------|----------------|--------------|---------------|-------|----------------|
| 1.   |                |              |               |       | Date:          |
| 2.   |                |              |               |       | By:            |
| 3.   |                |              |               |       | Total Price:   |
| 4.   |                |              |               |       | CK    CA    CC |
| 5.   |                |              |               |       |                |

Receipt#: \_\_\_\_\_ Certificate Presented: \_\_\_\_\_ Initials: \_\_\_\_\_

Date: \_\_\_\_\_ Customer Signature: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Name of Deceased: \_\_\_\_\_

| Item | Received Date | Installed Date | Installed By | Recorded | Family Notified |
|------|---------------|----------------|--------------|----------|-----------------|
| 1.   |               |                |              |          |                 |
| 2.   |               |                |              |          |                 |

Note: All crypt features are made of cast bronze. Although, cast with only the finest of mineral alloys, slight color can be expected between features. Also, bronze does naturally patina with age, which causes darkening of material. This is natural and expected.

To place an order, present the completed order form, original certificate, and payment to the cemetery office. Make check payable to CATHOLIC CEMETERIES. When the order is placed, feature(s) are generally installed 6 to 8 weeks later. Abbey Crypts require an inspection (measurement) before selection of feature or it's placement.